



How to find funding opportunities and applying for grants & fellowships

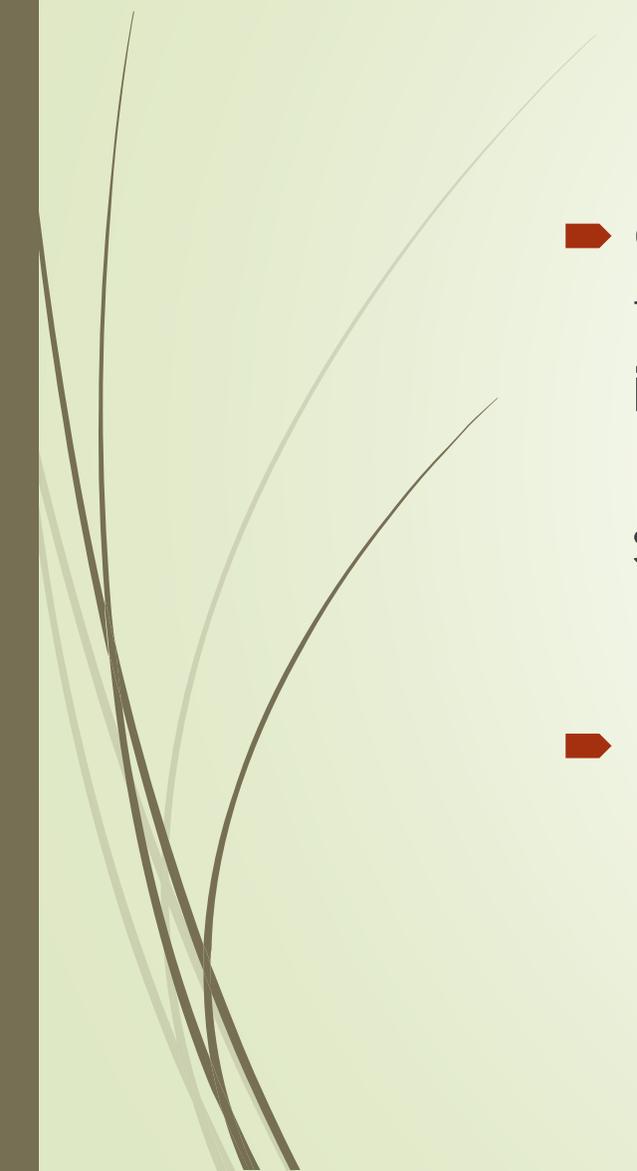
Office of Sponsored Programs

Syracuse University

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What is a grant?

- ▶ Grants are funds that are awarded on competitive basis to individuals or institutions for a specific purpose, for instance research or training over a defined project period. Grants are typically intended to have broad societal impact.
 - ▶ It is not a gift and will have contractual obligations to meet.
- 



Why apply for grant funding?

- ▶ Grant funding can help fund the research or creative works
- ▶ Some grants, typically fellowships provide training stipends that can provide financial support during your research.
- ▶ Receiving a grant can help you accomplish goals that might not otherwise be possible.
- ▶ Recognition to you and your department
- ▶ Grant writing is a skill worth honing



How soon should you start?

- Sooner the better!
- Once you go through the process once, it gets easier each time
- Start funding searches 6 -12 months before you'll need the funds
- Get to know the lay of the land administratively within your department, school/college, and central offices. Find out what services are available to you
- Leave enough time at the end for critical reads from others, and edits as needed

What type of grants/fellowships to consider?

- ▶ Typical types of programs that support Humanities projects:
 - ▶ Individual research grants
 - ▶ Dissertation research support programs
 - ▶ Research Fellowships
 - ▶ Travel grants for research
- ▶ Understand the application process
 - ▶ As an individual? (ACLS, Fulbright, Guggenheim)
 - ▶ Through SU? (Fulbright Hays Research Abroad) → OSP



Frame your project to guide your search

- What are you trying to accomplish?
- Why is this important?
- How will you carry out this project?
- How much will it cost to perform the work?
- When will the project be completed?
- Who will work on the project?
- Who is most likely to be interested in this work?
- Where will the project take place?

What external research funding search tools are available for Humanities?

- OSP [Finding Funding](#) page
- [Grant Advisor Plus](#): This is good for quickly scanning upcoming deadlines, very helpful grouping for Humanities
- [The Hall Center for the Humanities](#), University of Kansas
- [Pivot database](#) is a powerful search tool that the University subscribes to. Covers grants programs in all disciplines including humanities. May be used by anyone at SU: faculty, staff, students
- Use OSP's "[Frequently Requested Searches](#)" on the Finding Funding page
 - There are useful saved searches targeted to the Humanities
- Foundation Directory: Navigate to <https://library.syr.edu/>, located in Databases section, See Grants and Funding Opportunities, go to 'Grantmakers' section.



Additional resources on the web for Humanities funding opportunities

- ▶ Northeastern Funding in the [Arts, Humanities and Social Sciences](#)
- ▶ Arizona State U.- [Institute for Humanities Research](#)

Using PIVOT: Step 1



Login using your Pivot Account

User

Password

Enter password

Login

or register for a Pivot account

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Using PIVOT: Step 2

Create your Pivot Account

You must be affiliated with an institution that subscribes to Pivot in order to create an account. You will receive a verification email. Once your account is created, your email address will be your Pivot user id.

All fields required.

Name

First

Middle

Last

Email

Password

Re-enter password

Affiliated Member Institution

Please select an institution

Create my account



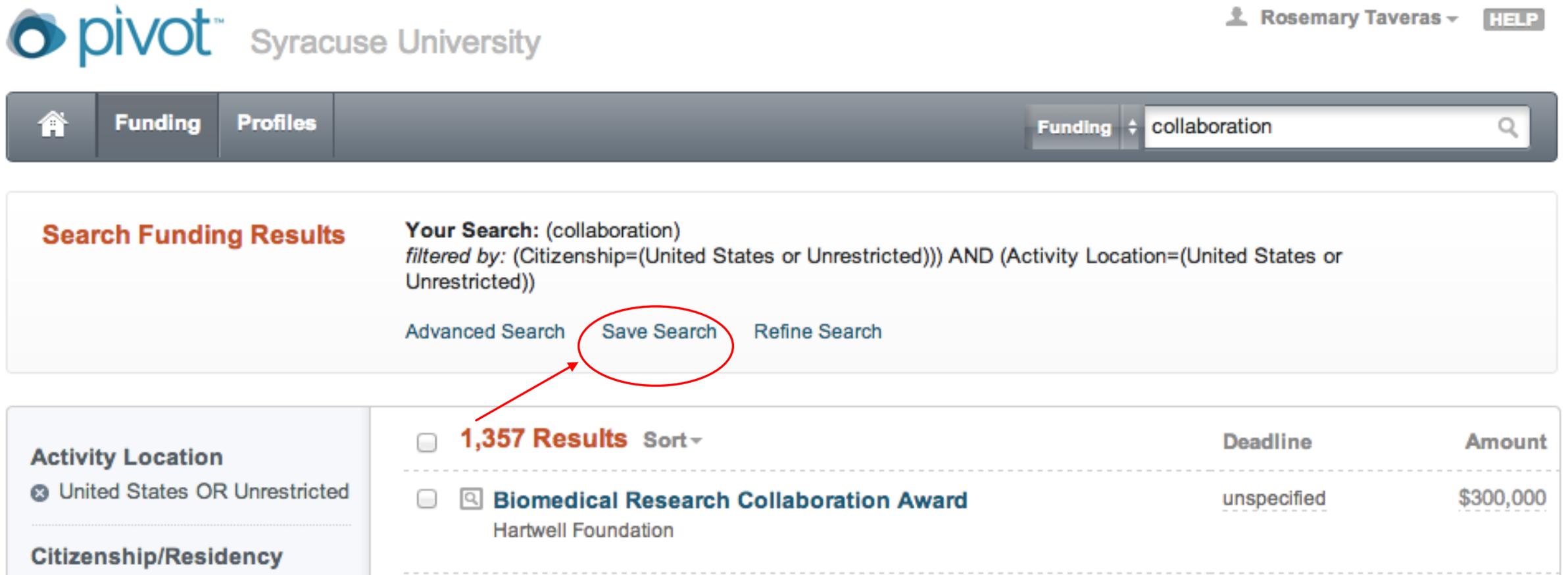
General Searching Tips

- Keep your search broad initially, search for your 'field'
- When looking for specific opportunity, enter without quotation marks
- If funding opportunity is not listed by exact title, you can search by sponsor
- Searches are not case sensitive, same results with Caps or not
- When reviewing opportunities from a search list, either:
 1. Right click on the opportunity to open in a new window, or
 2. After reviewing the opportunity use the browser "back to" arrow.

If you don't, you will lose your search and need to start over.

Saving your searches

- ▶ Make sure you have a PIVOT profile
- ▶ Log-in to PIVOT before you begin your search
- ▶ Once you complete your search click "



The screenshot shows the PIVOT search interface for Syracuse University. The top navigation bar includes a home icon, 'Funding', and 'Profiles' tabs. A search bar contains the text 'collaboration' with a magnifying glass icon. The user is identified as 'Rosemary Taveras' with a 'HELP' button.

Search Funding Results
Your Search: (collaboration)
filtered by: (Citizenship=(United States or Unrestricted))) AND (Activity Location=(United States or Unrestricted))

[Advanced Search](#) [Save Search](#) [Refine Search](#)

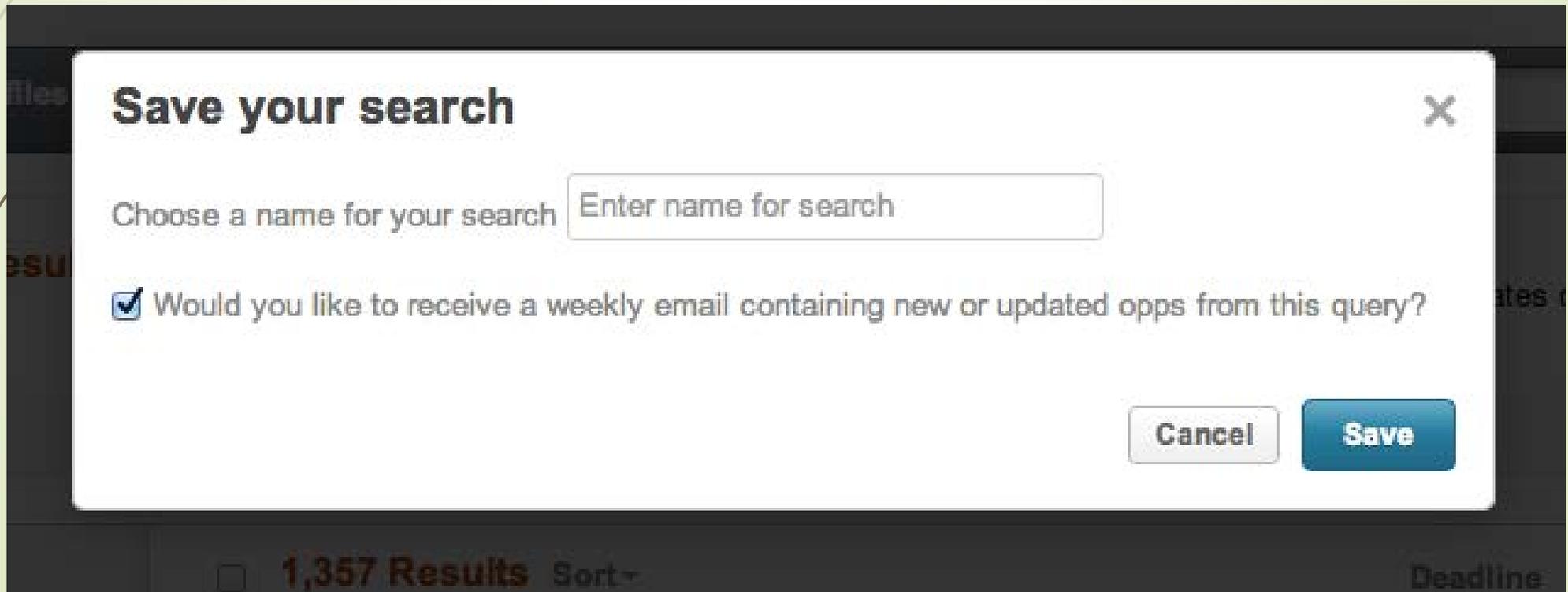
Activity Location
✕ United States OR Unrestricted

Citizenship/Residency

<input type="checkbox"/>	1,357 Results Sort ▾	Deadline	Amount
<input type="checkbox"/>	Biomedical Research Collaboration Award Hartwell Foundation	unspecified	\$300,000

Create a Funding Alert Email

- ▶ Once you save your search, PIVOT will prompt you for weekly updates



The screenshot shows a modal dialog box titled "Save your search" with a close button (X) in the top right corner. The dialog contains a text input field with the placeholder text "Enter name for search" and the label "Choose a name for your search". Below the input field is a checked checkbox with the text "Would you like to receive a weekly email containing new or updated opps from this query?". At the bottom right of the dialog are two buttons: "Cancel" and "Save".

Save your search X

Choose a name for your search

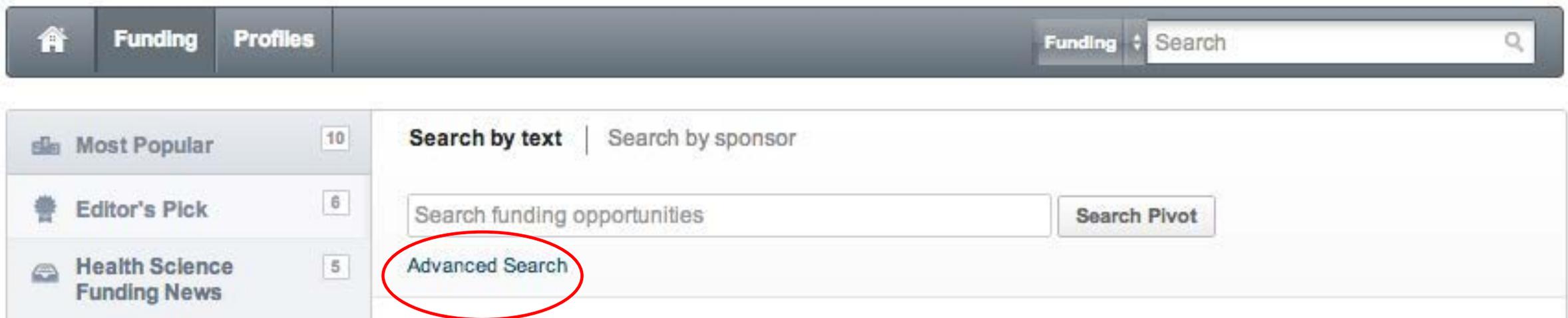
Would you like to receive a weekly email containing new or updated opps from this query?

Cancel Save

1,357 Results Sort- Deadline

Advanced Searching

- To conduct an Advanced Search:
- Choose the "Funding" tab and then click "Advanced Search"



The screenshot displays a website's navigation and search interface. At the top, there is a dark grey header bar with three tabs: 'Home' (represented by a house icon), 'Funding', and 'Profiles'. To the right of these tabs is a search bar containing the text 'Funding' and a search icon. Below the header, on the left side, there is a vertical list of three items: 'Most Popular' with a count of 10, 'Editor's Pick' with a count of 6, and 'Health Science Funding News' with a count of 5. The main content area on the right features two search options: 'Search by text' and 'Search by sponsor'. Below these options is a search input field with the placeholder text 'Search funding opportunities' and a 'Search Pivot' button. The 'Advanced Search' link is located below the search input field and is circled in red.

Options allow you to narrow the search

Funding Advanced Search [View Tutorial](#)

Your query contains institutional filters. Uncheck them if you wish to remove the filters from your query.

Activity Location Filter
 United States OR Unrestricted

Citizenship/Residency Filter
 United States OR Unrestricted

Find Opportunities matching

Match *all* of the fields Match *any* of the fields ⓘ

↓ or or ⓘ

and ↓ or or

and ↓ or or

- ▶ Amount
- ▶ Deadlines
- ▶ Limited Submission
- ▶ Activity Location
- ▶ Citizenship or Residency
- ▶ Funding Type
- ▶ Keyword
- ▶ Requirements
- ▶ Sponsor Type



Match All Fields

- ▶ This will bring back results including ALL of the selected criteria
- ▶ **Example:** Selecting key word search WATER RESOURCES and selecting Graduate Student as the APPLICANT TYPE will bring back results for all funding opportunities dealing with WATER RESOURCES specifically targeted for Graduate Students.



Match Any Fields

- ▶ This option will bring back ANY of your selected criteria.
- ▶ **Example:** Selecting key word search WATER RESOURCES and selecting Graduate Student as the APPLICANT TYPE will bring back results for all funding opportunities that have the key word WATER RESOURCES **and all** funding opportunities targeted for Graduate Students, whether they relate to WATER RESOURCES or not.



Other Key Search Items

- ▶ Boolean searching

- ▶ Boolean operators AND, OR, and NOT can be used within the basic search and advanced search.

Example: Baseball AND Football will retrieve all records containing both the words baseball and football.

- ▶ Searching for phrases

- ▶ Use quotations for exact phrase searching.

Example: "Baseball Football" will only bring back records with the exact phrase.

- ▶ Wildcard, proximity, and precedence searching

- ▶ Use wildcard or truncation (Asterisk), proximity operators (pre/#, w/#) and precedence (Parentheses) to give your search more flexibility.

Example: Wildcard: creativ* will retrieve opportunities containing the terms creativity, creative, creativeness, and creatively.



So you found a funding opportunity match, now what?

- ▶ Obtain as much information about the funding agency up front. Contact the funding agency Program Officer
- ▶ Follow Agency guidelines and instructions very closely! This is not where you want to get creative. Agencies will reject proposals that don't follow their specifications for formatting, fonts, length, etc...
- ▶ The funding agency wants to know, "Why should we fund your grant proposal". Did you answer this for them, in terms that make sense to the reviewers (and not just to experts like you in the field)?
- ▶ Clearly describe your project objectives
- ▶ Ask faculty mentors to review your proposal and offer suggestions. Their feedback will likely improve your chances for getting funded. Might also ask an English major or the writing center review as well.



Pay Close Attention to Eligibility Criteria

- ▶ Any limitations based on citizenship? Many of the federal programs have limitations.
- ▶ Is the grant submitted for an individual fellowship, or is the Syracuse University considered the grantee? The distinction is important!
 - ▶ Individual fellowships: stipends are paid directly from the sponsoring agency and tax implications will apply
 - ▶ For Grants where University is the grantee, all materials need to be reviewed and submitted to the funding agency by OSP on your behalf
- ▶ When reading a program solicitation, document what items are needed from others (e.g. – copies of transcripts, recommendation letters, etc..)
 - ▶ Don't wait until the last minute to request and compile these items!



Working with OSP: Here's How we can Help You!

- ▶ **Train** in responsible project administration
- ▶ **Assist** with your funding searches
- ▶ **Facilitate** multi-investigator or multi-institutional proposal development
- ▶ **Draft and format** budgets, budget narratives, current & pending, biosketches, etc.
- ▶ **Review** narrative for inclusion of all required sections, formats, page limitations, etc.
- ▶ **Authorize** applications on behalf of university
- ▶ **Negotiate/authorize** binding agreements with funding agencies (federal, state, corp., foundations)
- ▶ **Post award management** – progress reports, prior approvals, subawarding, close-out, etc.



OSP Service Guidelines

- **2-4 weeks prior to deadline**
 - Inform OSP of the solicitation, deadline & team
- **7 Business days** prior to deadline
 - Provide OSP with budget, budget narrative and draft narrative
- **3 Business days** prior to deadline
 - Provide OSP with final, complete application
- **Submission Date**
 - Provide OSP with the fully signed IRR form

Note: *When a sponsor's deadline is after 5:00 p.m., the University deadline for submission will be 5:00 p.m. EST.*



Your OSP Team

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Presentation References

- ▶ Indiana University of Pennsylvania, School of Graduate Studies and Research, *External Funding for Graduate Student Research*. Retrieved from <http://www.iup.edu/research/resources/funding-research/students/graduate/external-funding-for-graduate-student-research/>