**Text

Description automatically generated**

**MAXWELL FACULTY FELLOW APPLICATION**

**New Deadline: October 11, 2024** for Spring 2026 Fellowship

**The Humanities Center Faculty Fellowship for tenure-line faculty in the Maxwell School of Citizenship and Public Affairs** carries a one-semester, single course reduction to complete a research or creative project. Fellows must be in residence during the spring semester and contribute to Humanities Center programming that engages faculty and graduate students from across the Humanities. The Fellow will receive a $2,500 research bourse at the beginning of the spring semester.

**Eligibility:**

Full-time tenure-line faculty from humanities-related departments and programs in the Maxwell School may apply. (Faculty who have already held Humanities Center Maxwell Fellowships may not re-apply.)

**Requirements:**

* Faculty Fellows are expected to participate actively in Humanities Center research activities.
* The fellowship period is not defined as a “research leave” according to the terms and conditions of faculty policy. Fellows must be in residence during the spring semester and continue to contribute service to their departments or programs. However, the fellowship may be combined with a leave taken in the fall semester provided that the faculty is in residence in the spring.
* Faculty applicants must request a signed letter of support from their Chair on department letterhead. This confidential letter should be sent by the Chair via separate email (as a .pdf attachment) to: [humcenter@syr.edu](mailto:humcenter@syr.edu).
* Maxwell School faculty must also obtain formal prior written approval from the Maxwell Dean’s Office for any replacement costs associated with the course reduction. Contact [Carol Faulkner](mailto:cfaulkne@syr.edu) to request this letter. This letter should be sent as a .pdf attachment directly from the dean’s office to [humcenter@syr.edu](mailto:humcenter@syr.edu).

**Application Checklist:**

\_\_\_\_\_ Completed Applicant Information section (*enclosed within this application*)

\_\_\_\_\_ Project description (*enclosed within this application*)

\_\_\_\_\_ Current CV, sent as .pdf attachment to [humcenter@syr.edu](mailto:humcenter@syr.edu)

\_\_\_\_\_ Signed confidential letter of support from your Chair on department letterhead, sent as .pdf attachment to [humcenter@syr.edu](mailto:humcenter@syr.edu)

\_\_\_\_\_ Signed letter (.pdf) from your Dean’s office to [humcenter@syr.edu](mailto:humcenter@syr.edu), approving replacement costs associated with course reduction.

**Deadline:** Application form (to include personal data and project statement) and all supporting documents must be submitted to **the Humanities Center by noon on Friday, October 11, 2024,** emailed as attachments to [humcenter@syr.edu](mailto:humcenter@syr.edu).

***Awards will be determined by early December***.

**1. APPLICANT INFORMATION**  
  
**Name:**

**Program or Department:**

**Your Professional Title:**

**Contact info**:

Email:

Office phone:

Cell phone:

**Date of last research leave or administrative leave of absence**:

**2. Letters of Support**

Please request a signed recommendation / letter of support on letterhead from your Department Chair and another from the Maxwell School Dean’s Office. Letters should be emailed separately, by your Chair and your Dean’s office, respectively, as a .pdf attachment to [humcenter@syr.edu](mailto:humcenter@syr.edu) by **Noon, Friday, October 11, 2024.**

1. **Department Chair:**
2. **Member of the Maxwell School Dean’s Office submitting a letter on your behalf:**

**3. PROJECT DESCRIPTION**

**Applicant name:**

**Project title:**

**Project abstract** (100-150 words)**:**

**Project overview** (*no more than 2 pages, single-spaced, standard 12-point font and 1-inch margins*)**:** Provide an overview of the project; discuss its current stage and projected timeline to completion; discuss the project’s significance to and engagement with the humanities, broadly conceived.