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**MAXWELL FACULTY FELLOW APPLICATION**

**Apply by October 17, 2025** for a Spring 2027 Fellowship

**The Humanities Center Faculty Fellowship for the Maxwell School of Citizenship and Public Affairs** carries a one-semester, single course reduction to complete a research or creative project. Fellows must be in residence during the spring semester and contribute to Humanities Center programming that engages faculty and students from across the Humanities. The Fellow will receive a $2,500 research bourse, issued once the academic year begins.

**Eligibility:** Full-time tenure-line faculty from the Maxwell School may apply. (Faculty previously awarded a Humanities Center Maxwell Fellowships may not re-apply).

**Requirements:**

* Fellows are expected to participate actively in Humanities Center research activities.
* Fellows are required to be in residence during the spring semester and continue to contribute service to their departments/programs, the College, and the University.
* The fellowship period is **not** defined as a “research leave,” according to the terms & conditions of faculty policy. In consultation with your Department Chair, the fellowship may be combined with an official leave taken in the fall semester.
* Faculty applicants must request a signed letter of support from their Chair on department letterhead. This confidential letter should be sent by the Chair via separate email (as a .pdf attachment) to: [humcenter@syr.edu](mailto:humcenter@syr.edu).
* Maxwell School faculty must obtain prior written approval from the Maxwell Dean’s Office for course reduction replacement costs. Contact [Carol Faulkner](mailto:cfaulkne@syr.edu) to request this letter, which should be sent as a .pdf attachment directly from the dean’s office to [humcenter@syr.edu](mailto:humcenter@syr.edu).

\_\_\_\_\_ **Initial here,** I understand the requirements and expectations, above.

**Application Checklist:**

\_\_\_\_\_ Completed Applicant Information section (*enclosed within this application*)

\_\_\_\_\_ Project description (*enclosed within this application*)

\_\_\_\_\_ Current CV, sent as .pdf attachment to [humcenter@syr.edu](mailto:humcenter@syr.edu)

\_\_\_\_\_ Signed confidential letter of support from your Chair on department letterhead, sent as .pdf attachment to [humcenter@syr.edu](mailto:humcenter@syr.edu)

\_\_\_\_\_ Signed letter (.pdf) from the Maxwell Dean’s office to [humcenter@syr.edu](mailto:humcenter@syr.edu), approving replacement costs associated with course reduction.

**Deadline:** Application form (to include personal data and project statement) and all supporting documents must be submitted to **the Humanities Center by noon on Friday, October 17, 2025** emailed as attachments to [humcenter@syr.edu](mailto:humcenter@syr.edu).

***Awardees will be notified by early December***.

**1. APPLICANT INFORMATION**  
  
**Name:**

**Program or Department:**

**Your Professional Title:**

**Contact info**:

Email:

Office phone:

Cell phone:

**Date of last research leave or administrative leave of absence**:

**2. Letters of Support**

Please request a signed recommendation / letter of support on letterhead from your Department Chair and another from the Maxwell School Dean’s Office. Letters should be emailed separately, by your Chair and your Dean’s office, respectively, as a .pdf attachment to [humcenter@syr.edu](mailto:humcenter@syr.edu) by **Noon, Friday, October 17, 2025.**

1. **Department Chair:**
2. **Member of the Maxwell School Dean’s Office submitting a letter on your behalf:**

**3. PROJECT DESCRIPTION**

**Applicant name:**

**Project title:**

**Project abstract** (100-150 words)**:**

**Project overview** (*no more than 2 pages, single-spaced, standard 12-point font and 1-inch margins*)**:** Provide an overview of the project; discuss its current stage and projected timeline to completion; discuss the project’s significance to and engagement with the humanities, broadly conceived.