Syracuse Symposium "DREAMS" Proposal Worksheet

About the Proposers

The **Syracuse University Humanities Center** invites proposals for Syracuse Symposium, our annual public events series. Programming ideas for 2026-2027 should highlight the humanities’ wide relevance and engage diverse perspectives on the theme, DREAMS: please read our detailed [**Call for Proposals**](https://humcenter.syr.edu/documents/149/DREAMS.AY27.Symposium.CFP.pdf) which includes **FAQs** for additional context and guidance before completing this form. To write your best proposal, it may help to know that reviewing committees look for clear vision and purpose; strong ties to the theme (and the humanities!); content made compelling for a broad public audience; and realistic budget projections. [**Submit your proposal by noon on Friday, March 6, 2026**](https://syracuseuniversity.qualtrics.com/jfe/form/SV_d0btkypzh2awmVM).

Who is the Principal Organizer for the proposed Symposium event(s)?

* Name
* College/School and Department/Unit/Program
* Email address

Who provides administrative support to the Principal Organizer?

* Name
* Email address

Who provides budget support for events in your unit, if different from above?

* Name
* Email address

If you are working with a co-organizer, please list their name(s) here:

When would your proposed event(s) occur?

* Fall semester
* Spring semester
* Multiple activities to span both semesters
* Flexible: wherever it best fits into the series schedule (List preferred or likely date(s), if known.)

About your Proposal

**Title** of proposed event (NOTE: if you have multiple components to your event, you will be asked to describe each -- separately -- in subsequent sections):

Name of proposed **guest speaker**(s), their institutional affiliation(s), and any helpful URLs to home pages, bios, or samples of their work:

Which best describes the nature of this event?

* Author talk (e.g., readings by novelist, poet, journalist)
* Scholarly presentation / lecture (e.g., research, education, policy)
* Panel / moderated discussion on a topic (e.g., a mix of faculty experts and guests)
* Exhibition (e.g., art, photography, multi-media)
* Film screening(s), discussion
* Performance (e.g., music, dance, theater)
* Workshop or mini-seminar on a specialized topic
* Other (describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly (max. 800 characters) describe what will transpire at this event:

Do you have a related event to propose?

* No, just the one. (If “NO” is chosen, survey skips forward.)
* Yes. (If “YES” is chosen, answer the related questions for “event #2.”)

**Title** of Event #2:

Name of proposed **guest speaker**(s), their institutional affiliation(s), and any helpful URLs to home pages, bios, or samples of their work:

Which best describes the nature of Event #2?

* Author talk (e.g., readings by novelist, poet, journalist)
* Scholarly presentation / lecture (e.g., research, education, policy)
* Panel / moderated discussion on a topic (e.g., a mix of faculty experts and guests)
* Exhibition (e.g., art, photography, multi-media)
* Film screening(s), discussion
* Performance (e.g., music, dance, theater)
* Workshop or mini-seminar on a specialized topic
* Other (describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly (max. 800 characters) describe what will transpire at this event:

Do you have a third related event to propose?

* No, just the two. (If “NO” is chosen, survey skips forward.)
* Yes. (If “YES” is chosen, answer the related questions for “event #3.”)

**Title** of Event #3:

Name of proposed **guest speaker**(s), their institutional affiliation(s), and any helpful URLs to home pages, bios, or samples of their work:

Which best describes the nature of Event #3?

* Author talk (e.g., readings by a novelist, poet, journalist)
* Scholarly presentation / lecture (e.g., research, education, policy)
* Panel / moderated discussion on a topic (e.g., a mix of faculty experts and guests)
* Exhibit (e.g., art, photography, multi-media)
* Film screening(s), discussion
* Performance (e.g., music, dance, theater)
* Workshop or mini-seminar on a specialized topic
* Other (describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly (max. 800 characters) describe what will transpire at this event:

Provide a rationale (max. 3000 characters) for your proposed event(s), explaining how it highlights the importance of the humanities for a **general public audience** and connects meaningfully to the annual theme.

Briefly highlight your proposed event's expected contribution to humanities **teaching or research, student, faculty, and/or community engagement**. Also note any thematic connections to specific courses or initiatives happening within your unit or division in AY27.

Budget Worksheet

**REQUIRED**: Complete the following budget projections as part of your proposal. Generally, overestimate or "round up" what you might spend on an item to ensure adequate fundraising. Before completing this section, please review the guidelines and **FAQs** in our **Call for Proposals** document, also available at **humcenter.syr.edu** under the Syracuse Symposium menu of our **Forms and Funding** page.

Provide estimated costs for all anticipated needs (leave BLANK any non-applicable items):

* Honorarium / Speaker's fee
* Lodging (consider approx. $200 per night)
* Travel
* Ground transport
* Campus Catering (e.g., refreshments at a meeting or reception)
* Dining (e.g., taking guests out for a meal)
* CART transcription --REQUIRED for SU's public events -- on campus or virtual (approx. $135/hour minimum, depending on venue)
* Tech support (LEMP or outside vendor = approx. $60/hr) to establish CART connections
* ASL sign language interpreters - when CART may not be practical (2 hr. event averages $400)
* Campus parking arrangements?
* Purchase of books, handouts, or other materials?
* Fees for any facility or equipment rentals?
* Advertising costs?
* OTHER (explain in box):
* **Calculate and type your estimated total here**:

List all other anticipated, pending, or secured **co-sponsorships or in-kind contributions** to this project, along with each contributor’s pledged amount of support:

**Funding amount requested of the Humanities Center:**[Awards typically range between $2,000 - 6,000]