

Humanities Research Funds Spending Tips

Humanities research bourses are available from July 1 - May 15 of each year: funds should ideally be spent before May 15.

Each year, faculty spend their research funds on myriad research activities, including but not limited to things such as:

- annual academic professional memberships
- travel to conference[s] to present research
- travel to an archive, specialty library, museum, site visits, field work
- attending professional writing retreats
- honoraria for workshoping works in progress (e.g., external reviewer)
- indexing costs
- publication subvention costs for a university press
- Open Access costs for a book or article
- copy-editing
- transcription fees
- translation fees
- exhibition costs
- research participant stipends
- language study
- materials costs associated with externally facing research activities, e.g., public engagement workshops
- community collaborator stipends
- purchasing books
- software or equipment [with advance consultation/approval from the College budget team, and with the understanding that equipment remains the property of SU if purchased with SU funds]
- summer salary request [with advance consultation/approval from the College budget team, and with the understanding that College budgets may not always be able to support these requests in full]

Note that many of these third-party services would require a contract, and faculty should reach out to their department budget administrators or cascomp@sry.edu with questions. Third-party services that require a contract are **purchased services**, a **consultant service**, and a **contractor**.